



CITY OF WILDOMAR  
PUBLIC WORKS/ENGINEERING DEPARTMENT

**ROUGH GRADE CERTIFICATION**

**PRIVATE ENGINEER TO REPLACE CITY LETTERHEAD WITH THEIR OWN LETTERHEAD**

*The City of Wildomar requires a licensed Professional Engineer to submit two(2) wet signed and stamped rough grading certifications prior to the issuance of a building permit. Below is the required standard format for the rough grading certification letter.*

Date (must be current – within the last six (6) months)

Attention: Public Works/Engineering Department

City of Wildomar

Development Services

23873 Clinton Keith Rd., Suite 201

Wildomar, CA 92595

**RE: Project Name**

Project Number: xx-xxxx

Development Number: TR xxxxx, PP xx-xxxx, PUP xx-xxxx, CUP xx-xxxx, etc...

Project Address: Street, City CA zip

Lot(s): X, XX, etc...

Permit Number: BGR xx-xxxx

Subject: Civil Engineer's Certification of Rough Grade

This letter shall confirm that the above site has been graded in accordance with the approved grading plan including location of property corners for proper building location, completion of retaining walls, location and slope ratio for all manufactured slopes, construction of earth berms, installation of all drainage devices shown on the approved grading plans, all property line locations are in conformance with the approved plans, all lines and grades for all drainage structures have been verified, all slopes, including cut and fill slopes have been constructed in the location(s) and at the slope(s) as shown on the approved plans, location and elevation of building pads and positive building pad drainage. The placement of the building pad and the pad elevation as shown below are in conformance with grading plans as approved by the City of Wildomar.

A field inspection has been performed and shows that the pad has been graded to be in conformance with the plans as follows:

Lot No.	Pad Elevation	
	As-built Elevation	Approved Plan Elevation
1	755.2	755.2

The pad elevation and the pad placement fall within the standards of care for grading practices and tolerances. The building pad is suitable for building construction as related to the preceding items.

Sincerely,

**(The licensed professional is to stamp and wet sign the letter)**

*Rough grading certification letters that do not meet this format will be rejected. Please note that both the approved plan elevation and the as-built elevation must be shown on the rough grade certification letter. Any*

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23873 Clinton Keith Rd., Suite 201, Wildomar, CA 92595 | Phone: 951-677-7751 Fax: 951-698-1463

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*deviation of more than plus or minus 0.1 feet must be justified by the Engineer-of-Record. Deviations from the plan may be described as part of the rough grade certification. The City may require an as-built drawing to be included in order to clarify any discrepancies.*

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